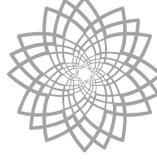
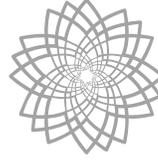


جائزة حمدان بن محمد
للابتكار في إدارة المشاريع
Hamdan bin Mohammed
Award for Innovation in Project Management



**Hamdan Bin Mohammed Award for
Innovation in Project Management**

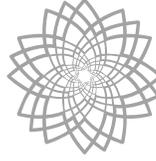
Award Framework master document



Glossary:	
Term	Definition
Award	Hamdan Bin Mohammed Award for Innovation in Project Management
Submitted Project:	Means a Project, PMO, Program, or Portfolio
Project	Planned set of interrelated tasks to be executed over a fixed period to achieve a particular purpose.
Program	Group of interrelated projects that are managed together to achieve the desired goal.
Portfolio	Group of unrelated projects or programs managed to serve strategic objective of the organization

The above terms have a specified meaning in this document unless the context indicates otherwise.

Table of Contents:
1. Introduction
2. Categories and Awards
3. General rule and conditions.
4. Eligibility criteria / Screening questions.
5. General Information Form.
6. Executive Summery.
7. Evaluation Models.
8. Attachments.
9. What are the Jury Looking for
10. Frequently Asked Questions



1. Award Introduction

Award Introduction

The Hamdan bin Mohammed Award for Innovation in Project Management was launched in 2015 under the patronage of H.H. Sheikh Hamdan bin Mohammed bin Rashid Al Maktoum, Crown Prince of Dubai and Chairman of the Executive Council, to encourage and promote the culture of innovation in the Project Management field.

Award Vision

Instill innovation culture in Project Management practices worldwide.

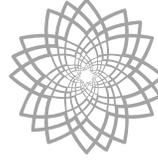
Award Goals

- Conduct and develop projects using innovative, smart and sustainable solutions.
- Award leaders and innovators in Project Management locally, regionally and internationally.
- Identify and assess best and innovative practices in Project Management, and the learnings from them.
- Provide a platform for participants regarding innovative ideas in this area, and exchange distinctive experiences in Project Management.
- Exchange knowledge in Project Management.
- Learn from distinctive innovations in Project Management and apply them.



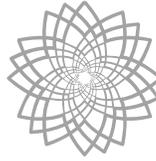
2. Categories and Awards

Individuals Category
Innovative Project Manager Award
Innovative PMO Manager Award
Teams Category
Innovative Team Award
Organizations Category
Innovative Organization in Project Management Award – First Place
Innovative Organization in Project Management Award – Second Place
Innovative Organization in Project Management Award – Third Place
Academic Category
Innovative use of Project Management Practices Award – Academic Category
Research in innovative Project Management practices Award



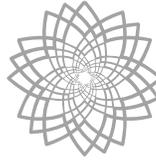
3. General Rules and Conditions:

General Rules and Conditions
1. Applications must be filled out in English only.
2. All applications must be submitted within the stated submission period.
3. Incomplete applications will be subject to disqualification.
4. No application fees are required to apply for any of the award categories.
5. Applications that do not comply with the general rules and conditions will be subject to disqualification.
6. Specific eligibility criteria apply to all award categories.
7. Projects submitted in the application must be the product of the applicant's work.
8. Applications based on submitted projects that are completed must not have a completion date more than 48 months prior to the date of application submission. Applications based on submitted programs and portfolios that are still ongoing must have generated sufficient results to demonstrate the impact of the innovation.
9. The same innovation can form the basis of an application for multiple awards, provided that each application meets the specific award eligibility criteria.
10. All supporting materials and evidence must be submitted prior to the submission deadline and must be clearly referenced. Additional information may be requested, in which case this must be provided within 5 working days of the request date.
11. For applications in the individual category, written permission for use of the project information must be obtained from the project sponsor/owner.
12. Some of the information provided in the application may be used for promotional and marketing purposes, including videos and case studies.
13. Decisions made by the judging panel are final and may not be appealed.
14. Judging panel members for each entry evaluated will be chosen to ensure that there is no conflict of interest.
15. Awards may be shared between two or more winners within the same award category.
16. Awards may be withheld in the event that none of the applications received meet the award standards.



4. Eligibility Criteria: / Screening questions:

Eligibility Criteria
Individuals Category
<p>Innovative Project Manager Award</p> <p>Applications for this award must be:</p> <ol style="list-style-type: none"> Submitted by an individual Project Manager, who is the Project Manager assigned by the owner or sponsor of the project Based on a completed project
<p>Screening questions:</p> <ul style="list-style-type: none"> ▪ Is the submitted application based on a completed Project? ▪ What was the actual project duration from start to completion? ▪ What is the field of the submitted Project? <p>What was the total financial value of the submitted project?</p>
<p>Innovative PMO Award</p> <p>Applications for this award must be:</p> <ol style="list-style-type: none"> Submitted by an individual PMO Manager, who is the PMO Manager assigned by the owner or sponsor of the program/portfolio Based on a completed or ongoing program or portfolio
<p>Screening questions:</p> <ul style="list-style-type: none"> ❖ For completed Program or Portfolios, What is the actual total duration of the submitted Program or Portfolio? <u>For Ongoing Program or Portfolio</u>, What was the latest Major phase completed, and what is the date of completion? ▪ What are the main results achieved of the completed phases of the submitted Program or Portfolio? <p style="text-align: right;">What is the completion percentage (if applicable)?</p>
Team Category
<p>Innovative Team Award</p> <p>Applications for this award must be:</p> <ol style="list-style-type: none"> Submitted by a designated Project Management team member, assigned by the owner or sponsor of the project Based on a completed project, or a completed or ongoing program



3. Submitted by the Project Management team with at least three members. The prize will be awarded to the Project Management team

Screening questions:

- For completed Project/Program what was the actual total duration of the submitted Project/Program?
- ❖ For Ongoing Programs:
- What was the latest Major phase completed, and what is the date of completion?
- What are the main results achieved of the completed phases of the submitted Program or Portfolio?
What is the completion percentage (if applicable)?

Organization Category

Applications for this award must be:

1. Submitted by an organization that managed a Project, Program or Portfolio
2. Based on a completed project or an ongoing or completed program or portfolio, with duration not less than 12 months
3. For applying to an innovation in a program, Applications based on a program must contain at least three projects

▪ **For projects:**

- Is the submitted application based on a completed Project?
- What was the actual project duration from start to completion?
- What is the field of the submitted Project?
What was the total financial value of the submitted project?

▪ **For Programs:**

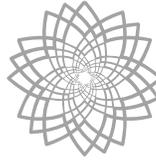
- How many projects does the program consist of?
- Are the projects in the program inter-related? Please elaborate
- Does the projects in the program have shared business objectives, and what are they?
- What is the total financial value of the Program?
- What is the field of operation of the submitted program?
- ❖ For completed Programs, What was the actual total duration of the submitted Program,
- ❖ For Ongoing Programs: What is the completion percentage (if applicable)?
- What was the latest Major phase completed, and what is the date of completion?

What are the main results achieved of the completed phases of the submitted Program or Portfolio?

▪ **For Portfolios:**

- What are your portfolio strategic objectives in relation to organization overall strategic objectives?
- What are the components of your portfolio?
- What are the Projects, Programs and operational procedures that your portfolio consists of?
- What is the total value of your portfolio?

When was your portfolio established?



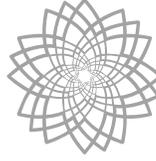
Academic Category
<p>Innovative use of Project Management Practices Award</p> <p>Applications for this award must be:</p> <ol style="list-style-type: none"> 1. Submitted by a student, academic or a researcher 2. Based on a completed academic project
Screening questions:
<ul style="list-style-type: none"> ▪ Is the submitted application based on a completed Project? ▪ What was the actual project duration from start to completion? ▪ What is the field of the submitted Project? ▪ What was the total financial value of the submitted project?
<p>Research in Innovative Project Management Practices Award</p> <p>Applications for this award must be:</p> <ol style="list-style-type: none"> 1. Submitted by individuals or organizations, including academic institutes, researchers, practitioners and corporates 2. Applications should provide proof of research publication* and a copy of published research must be submitted along with the application 3. Applications must be submitted by the owner(s) of the published research <p>*This may be any form of publication defended in an acknowledged university as academic research, a graduation project, a Masters or PhD thesis, or any other research</p>
Screening questions:
<ul style="list-style-type: none"> ▪ Highlight the research paper publication history? (Where and when was it published) ▪ What triggered this research? Explain all drivers for the research ▪ What are the main benefits of this research in the field of Project Management? <p>How can this research be transferred to actual practice in managing Projects, Portfolios or Programs?</p>



5. Application General information Form:

- Innovative Project Manager Award.**

Nominee details:	
Nominee Name:	Please note this is the name of the nominee that is going to be used in case the application wins the award
Nominee Nationality:	
Nominee Designation:	Please provide the official designation within the submitted project
Nominee Professional Credentials:	Ex: academic degrees, professional trainings
Nominee Phone number:	
Nominee Email:	
Project details: (Details of project the submitted application is based on)	
Project Name:	
Project Location:	
Project Budget / value:	
Project Start Date:	
Project End Date:	
Organization Details: (Details of Organization that executed and the Project Manager/nominee belongs to)	
Organization Name:	
Location:	
Phone number:	
Email:	
Project Sponsor/Client Details: (Details of project owner or sponsor who commissioned the project)	
Name:	
Location:	
Phone:	
Email:	



- Innovative PMO Manager Award.**

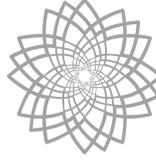
Nominee details:	
Nominee Name:	Please note this is the name of the nominee that is going to be used in case the application wins the award
Nominee Nationality:	
Nominee Designation:	Please provide the official designation within the submitted project
Nominee Professional Credentials:	Ex: academic degrees, professional trainings
Nominee Phone number:	
Nominee Email:	
PMO details: (Details of PMO the submitted application is based on)	
PMO Name:	
PMO Location:	
PMO size:	
PMO Budget / value:	
PMO Start Date:	
PMO End Date (if applicable):	
Organization Details: (Details of Organization which the PMO the PMO manager/Nominee belongs to)	
Organization Name:	
Location:	
Phone number:	
Email:	

- General Information for Innovative Team Award.**

Main point of contact	
Full Name:	Name of the person submitting and managing the application on behalf of the Project Management Team
Designation:	
Phone number:	
Email:	
Project/Program Details: (Details of project the submitted application is based on)	



Project/Program Name:	
Project/Program Location:	
Project/Program Budget / value:	
Project/Program Start Date:	
Project/Program End Date:	
Number of sub-projects (if applicable):	
Organization Details:	
(Details of Organization that executed and the Project Manager belongs to)	
Organization Name:	
Location:	
Phone number:	
Email:	
Project Sponsor/Client Details:	
(Details of project owner or sponsor who commissioned the project)	
Name:	
Location:	
Phone:	
Email:	
Project Management Team details:	
Project Management Team member (mandatory three members)	
Full Name:	Please note this is the name that is going to used in case the application wins the award
Designation:	Please provide the official designation within the submitted project
Professional Credentials:	Ex: academic degrees, professional trainings
Phone number:	
Email:	



• **General Information form for:**

▪ **Innovative organization in Project Management**

Main point of contact	
Full Name:	Name of the person submitting and managing the application on behalf of the nominee organization
Designation:	
Phone number:	
Email:	
Nominee Organization Details:	
Nominee Organization Name:	Please use the name that will be used in case the application is selected as a winner
Nominee Organization Location:	
Nominee Organization Phone number:	
Nominee Organization Email:	
Project/Program/Portfolio details: (Details of project the submitted application is based on)	
Application Type	<ul style="list-style-type: none"> • Project • Program • Portfolio
Project Name:	Please use the name project that will be used in case the application is selected as a winner
Project Location:	
Project Budget / value:	
Project Start Date:	
Project End Date:	
Manager details (Details of PM in charge of the project the submitted application is based on)	
Name:	
Location:	
Phone:	
Email:	
Sponsor / client Details: (Details of project owner or sponsor who commissioned the project)	
Name:	
Location:	
Phone:	
Email:	



*Project: may refer to Project, Program or Portfolio where applicable

• **Innovative use of Project Management Practices – Academic Category**

Nominee details:	
Nominee Name:	Please note this is the name of the nominee that is going to be used in case the application wins the award
Nominee Nationality:	
Nominee Designation:	Please provide the official designation within the submitted project
Nominee Professional Credentials:	Ex: academic degrees, professional trainings
Nominee Phone number:	
Nominee Email:	
Project details: (Details of project the submitted application is based on)	
Project Name:	
Project Location:	
Project Budget / value:	
Project Start Date:	
Project End Date:	
Organization Details: (Details of Organization that executed and the Project Manager/nominee belongs to)	
Organization Name:	
Location:	
Phone number:	
Email:	
Project Sponsor/Client Details: (Details of project owner or sponsor who commissioned the project)	
Name:	
Location:	
Phone:	
Email:	



- **General Information form for: Research in innovative Project Management practices Award**

Main point of contact	
Full Name:	Name of the person submitting and managing the application on Research team.
Designation:	
Phone number:	
Email:	
Nominee details:	
Full Name:	Please note this is the name that is going to used in case the application wins the award
Designation:	
Professional Credentials:	Ex: academic degrees, professional trainings
Phone number:	
Email:	
Research details: (Details of project the submitted application is based on)	
Research Title:	
Location:	
Organization Details: (Details of Organization the researcher/s belong to during development of the research paper)	
Organization Name:	
Location:	Drop down list of countries
Phone number:	
Email:	
Publication history	
Please mention details of publication history of the research:	



6. Introduction and Executive Summary

Give a brief description about the project/program/portfolio including:

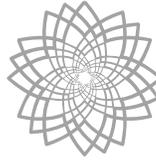
Description of Project.

Description of the innovation used.

Results/Impact of the Innovation used.

Drive for innovation (Challenge to the project, or Challenging Goal).

*minimum 250 and maximum 450 words.



7. Evaluation Model :

7.1 Evaluation form for:

- Individual Category Awards.
- Team Category Award.
- Organization Category Awards.
- Innovative use of Project Management Practices – Academic Category

Evaluation Criteria #1: Project Complexity

❖ **Qusition.1:** Describe the Project complexity?

(Help text) Covering some or all of the following; Project Size, delivery time, innovation driver (Challenge or Goal), internal & external stakeholders, budget, constrains, Risk, disciplines participating in execution, Organizational model.

Evaluation Criteria #2: Innovation Description

❖ **Question-2** Describe the Nature of the innovation used in the Project?

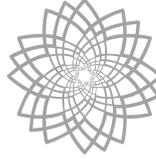
Additionally please specify the type of innovation implemented as per question-2.1, and the project area impacted by the implemented innovation as per question-2.2

Question-2.1 Please specify the type of the innovation implemented in the project:

1. Methodology
2. Tool,
3. Other (please specify)
4. Process,
5. Standards

Question-2.2 Please specify one or more of the Project Management aspect/s or competency/s that were impacted by the innovation implemented in the project:

1. Cost and Time.
2. Resource.
3. Governance.
4. Scope.
5. Procurement.
6. Strategic Alignment
7. Project Integration.
8. Resource.
9. Performance.
10. Risk and Issue.
11. Quality.
12. Other, Please specify.
13. Communication.
14. Strategy



❖ **Question.3:** How Novel was the innovation implemented in the Project?

(Help Text):

- First of its kind, novel, disruptive or a break through.
- An entirely new tool, techniques or methodologies that have never been used before in the Project Management Field.
- A variation of an existing innovation in Project Management.
- Adopted from another source/sector inside the project management field.

Innovation Criteria #3: Innovation Transferability:

❖ **Question.4:** Describe the actual impact resulting from implemented innovation on project during the lifecycle of the Project?

(Help Text): For example Did the project result in one or more of the below compared to originally planned objectives:

- Improved operation performance/efficiency or service.
- Avoid, mitigate or transfer a potential risk.
- Resulted in Cost saving.
- Additional Opportunity.
- Optimized processes.
- Enhanced safety
- Others

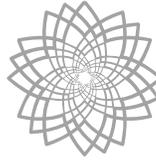
❖ **Question.5:** Demonstrate how to transfer and adopt the used innovation (Methodology, Process or Technique) to other Projects, Project Management Domain or other industries.

(Please support with practical examples)

7.2 Evaluation form for:

Research in innovative Project Management practices Award:

Evaluation Criteria #1: Research Complexity



- ❖ **Question.1:** Describe the main driver for innovation behind this research in terms of the Project Management challenge the research is addressing, In addition, also Describe the improvement to Project Management this research provides?

In addition please elaborate on the complexity of the challenge or area of improvement

Evaluation Criteria #2: Innovation Description

- ❖ **Question-2** Describe the Project Management theory/application discussed in the submitted research, and what contribution the research provides to the field of project management industry and academia?
- ❖ Additionally please specify the type of the innovation discussed in the research as per question-2.1, and the Project Management Area that can be impacted by the proposed innovation as per question-2.2

Question-2.1 Please specify the type of the innovation implemented in the project:

1. Methodology
2. Tool,
3. Other (please specify)
4. Process,
5. Standards

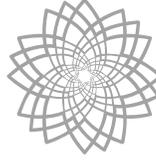
Question-2.2 Please specify one or more of the Project Management aspect/s or competency/s that were impacted by the innovation implemented in the project:

1. Cost and Time.
2. Resource.
3. Governance.
4. Scope.
5. Procurement.
6. Strategic Alignment
7. Project Integration.
8. Resource.
9. Performance.
10. Risk and Issue.
11. Quality.
12. Other, Please specify.
13. Communication.
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- ❖ **Question.3:** How Novel was the innovation implemented in the Project?

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- First of its kind, novel, disruptive or a break through.
- An entirely new tool, techniques or methodologies that have never been used before in the Project Management Field.
- A variation of an existing innovation in Project Management.



- Adopted from another source/sector inside the project management field.

Innovation Criteria #3: Innovation Transferability:

- ❖ **Question.4:** Explain how can the theory/application explained in the research (Methodology, Process or technique) be implemented in project management practice or advancing knowledge in? (Please support with facts and/or practical examples)



8. Attachments:

Please attached any documents needed to support and strengthen the claims made in your application, especially any documents that highlights the results of the implemented innovation

Please note that relevant sections in the uploaded attachments (example: page, paragraph, chart numbers or time stamp) must be clearly referenced in the provided answers otherwise attachment will be discarded from the applications

Required documents:

- Endorsement / non-objection letter. (Required only for applicants to the individual category incase application is not the owner of the submitted project).
- Copy of published research (Required for applicants to the Research in innovative Project Management practices Award



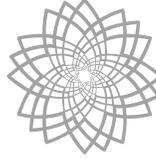
9. What are the Award Looking for:

Looking for:

Innovation in the management of Projects, PMOs, Programs or Portfolio in the form new and innovative Tools, Methodologies, processes or any other form of management initiative that had a positive impact on the project during its life cycle.

Not Looking for:

- Project management common or best practice.
- Innovation in the idea of the project itself.
- Innovation in the product or outcome of the project.



10. Frequently Asked Questions:

- **What is considered as innovation in Project Management?**

A new Methodology, Process, Tool or Standard that is was developed or modified to manage an area or an aspect of a Project, which is different from how that project area is typically managed, while generating a positive result during any phase of the Project life cycle.

- **I am managing a project that is innovative in its nature and/or producing an innovative product; can I base my application on the innovative idea of the project or its output?**

The innovative idea of the project or its product has no weight on the evaluation of the application, only the innovation in the way the project was executed will be considered in the evaluation of the application.

- **I am managing a project that it is still ongoing; can I base my application on an incomplete project?**

Applications based on incomplete applications are no acceptable and are subject to disqualification, applications can be based on an ongoing Programs or Portfolio but only in the case if sufficient results have been produced to demonstrate the impact of the implemented innovation.

- **I have executed a project to highest level of excellence in Project Management; can I base my application on the excellent methodology used in executing the project?**

Compliance and excellence have no weight on the evaluation of the application, only the innovation in the way the project was executed will be considered in the evaluation of the application.

- **Can I base my application on a project that is:**

- **Based outside United Arab Emirates.**
- **Belongs to a governmental organization.**
- **Belongs to a Non-profit organization or a charity.**

There is no limitation on geographical location of the project or the nature of the project Manager or organization that executed it.